

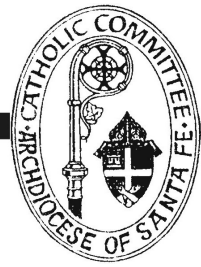
THE ST. ANNE MEDAL

Nomination form

(Electronic Fillable)

Catholic Committee on Scouting

ARCHDIOCESE OF SANTA FE



CANDIDATE

NAME: _____

NAME OF SPOUSE: _____

HOME STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PARISH: _____ ARCHDIOCESE OF SANTA FE

YOUTH ORGANIZATION AFFILIATION THAT SERVES FEMALE CATHOLIC YOUTH:

TELEPHONE NUMBER - RESIDENCE: _____ MOBILE: _____

RECOMMENDED BY (Note: Anyone can nominate a person for this award.)

Name: _____

Home Phone: _____ Mobile Phone: _____

Street Address: _____ City: _____

State: _____ Zip: _____

Signed: _____ Date Submitted: _____

PARISH APPROVAL

I verify that the above-named candidate is an active and registered member of my parish, and is worthy of receiving this award.

Date: _____ Signed: _____
Parish Pastor or designated representative

YOUTH SERVICE ORGANIZATION ENDORSEMENT

I certify that the candidate has demonstrated notable service in the spiritual development of female Catholic youth as an active member of _____.

Date: _____

Signed: _____
Youth Organization Representative

ARCHDIOCESAN APPROVAL

The Religious Awards Selection Committee of the Archdiocese of Santa Fe Catholic Committee on Scouting hereby certifies that the record of service of this candidate has been carefully reviewed. This candidate meets the requirements for this emblem as approved by the Ordinary.

Date: _____

Signed: _____
Selection Committee Representative

Date: _____

Signed: _____
Archdiocese of Santa Fe CCOS Chaplain

RECORD FOR ARCHDIOCESAN CCOS CHAPLAIN'S OFFICE

Date Emblem Ordered: _____ Date Emblem Presented: _____

Fees paid: _____

This form is a formal nomination for a religious honor of archdiocesan distinction. Information provided should be legibly printed on the form if the electronic fillable version of this form is not used. All responses should fully and adequately describe the nominee's demonstrated service of an exceptional and/or noteworthy nature. Attach additional pages as necessary to describe the nominee's contributions.

RECORD OF CANDIDATE

Describe the nominee's service to the spiritual development of female Catholic youth and promotion of adult leadership participation in youth ministry through organizations serving female youth. Attach a brief biography of the candidate. Please provide pertinent service facts, dates, honors, and offices held in the parish, archdiocese, in the service organization (i.e. The Girl Scouts of the USA, Camp Fire, American Heritage Girls, Scouting America, Church Youth Ministry, other youth organization) and other community organizations (i.e. business, civic, military, religious, educational, fraternal, etc.). See the Selection Committee Guidelines at the end of this form for grading criteria considerations.

Nomination Justification

Type your recommendation/justification in the below boxes. Attach additional pages as necessary.

A. Describe the nominee's service to the spiritual development of female Catholic youth:

B. Describe the nominee's service to promote adult leadership/participation in youth ministry:

C. Describe the nominee's service performed for the parish and/or archdiocese promoting female Catholic youth development:

D. List the nominee's Awards / honors held in the youth organizations(s) and/or parish:

E. List service and memberships held in other community or professional organizations:

INSTRUCTIONS

The St. Anne Medal is the highest national recognition sponsored by the National Federation for Catholic Youth Ministry (NFCYM) and is administered by the Archdiocese of Santa Fe Catholic Committee on Scouting with the approval of the local Ordinary. The St Anne Medal is usually awarded after the nominee received the St Elizabeth Ann Seton Award. The St Anne Medal may be presented to any adult who is working in youth service programs under Catholic auspices (e.g. Church Youth Ministry; Girl Scouts of the USA; Camp Fire; American Heritage Girls; Scouting America; etc.). It is also available for award to adults serving in youth organizations serving Catholic female youth not partnered by the Church. The St Anne Award is intended to recognize and honor those adults who have demonstrated outstanding service to Catholic female youth in the field of spiritual development and who have promoted adult leadership participation in youth ministry through their organization. It can be given to men, women, priests, religious or non-Catholics.

Nominations must be submitted to the Archdiocese of Santa Fe Catholic Committee on Scouting by email no later than June 1st of each calendar year. Send completed nominations and any supporting documents by email to: ReligiousAwards@catholicscoutsnm.org. Incomplete nominations, or those received without proper approvals will not be considered. The deadline for submissions will not be extended for incomplete nomination forms. If a nominee is selected, they will be presented with the St. Anne Award/Medal at the annual Awards Conferral Mass held in the fall.

There is no limit on annual awards allocations for this honor; submit people as they are deserving. There shall be no honorary or posthumous recognitions.

If possible, the nominee should not be made aware of the nomination until approved and selected for the award. The award seeks the individual; the individual does not seek the award.

Upon receipt of nominations the Archdiocese of Santa Fe CCOS will convene a selection committee to review and select the award recipients. This selection committee will follow the guidelines outlined in the below section.

GUIDE FOR THE SELECTION COMMITTEE

The committee will review received nominations based on the person's demonstration of good character, contributions to youth spiritual development, and exemplary service to the individual's volunteer program. The committee will only use what is written on this nomination form to make the determination to award or not to award.

The following examples are offered as a guide in selecting candidates for this recognition. These are suggestions only; however, they are indicative of some of the things a committee member should be looking for. This list is not inclusive.

- a) Support provided to programs that promote spiritual development of female Catholic youth.
- b) Efforts to recruit and promote greater adult participation in youth organizations serving female Catholic youth.
- c) Notable service in promoting Catholic activities and willingness to serve on committees.
- d) Participation in Retreats, Days of Recollection, etc. instrumental in having other people participate.
- e) Outstanding service in promoting Scouting and other youth ministries to more Catholic female youth.

- f) Perseverance in youth ministry under Catholic auspices despite great difficulties.
- g) Inaugurated many service projects for the Church or youth ministry.
- h) Responsible for Catholic female youth being transported to Mass, events and outings, and providing for the Spiritual needs of all youth involved in the program.
- i) Consistently maintains and interprets the Catholic attitude toward Scouting, youth and youth ministries and thus, despite handicaps, becomes responsible for having religious policies carried out to the benefit of the Catholic Scouts.

The award background does not stipulate minimum years of service within Catholic Youth Ministries, and/or a Scouting program. The award nominee should be selected based on consideration of the type and level of work accomplished and the nominee's dedication. The Saint Anne Medal is the highest national award and is normally earned/presented/awarded after the Saint Elizabeth Ann Seton Medal.

Nomination for an adult recognition is not to be considered an automatic grant of any given award. It is the role of the Selection Committee to determine the eligibility of each nominee and make selections based upon the criteria set forth for the recognition. After the selection board agrees on the candidates to award, the selections are then subject to final approval by the Archdiocese of Santa Fe CCOS Chaplain and local Ordinary.

If a nominee is not selected for granting the award each year their nomination form shall be retained and automatically re-submitted for consideration the following year only. Subsequent non-selection will result in the candidate having to be formally re-nominated on a separate newly submitted form.